



**Minutes of the  
2012 BCLA Annual General  
Saturday, October 13, 2012  
Whistler Conference Centre, Whistler, BC**

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**1. Welcome/Call to Order.** The meeting was called to order at 1:03 PM with President Sohen Gill presiding. Sohen introduced the BCLA Executive, AJ Jomha, Canadian Lacrosse Association, VP Domestic Competition and welcomed everyone to the meeting.

**2. Approval of Minutes of the October 15, 2011 Annual General Meeting.**

*It was moved by Bill Dawes, seconded by Sean Lehman that the minutes of the B.C. Lacrosse Association 2011 Annual General Meeting be adopted as circulated. CARRIED.*

**3. Business Arising from Previous Minutes.** None.

**4. Marilyn Payne presented and reviewed the 2012-2016 BCLA Strategic Plan.**

*It was moved by Dave Wilkie, seconded by Angie Schwan to accept the 2012-2016 BCLA Strategic Plans as presented. CARRIED.*

**5. Executive Reports - All reports contained in the 2012 BCLA Annual Report**

a) President and CLA Report: Sohen Gill

b) Treasurer: David Soul addressed the attendees, presented the financial statements and budget, and responded to questions.

*It was moved by Dave Wilkie, seconded by Ernie Meyer to approve the 2012 BCLA Financial Report and the 2012-13 Budget. CARRIED.*

c) Secretary: Myrna Cable

d) Vice President - Administration: Gerry Van Beek

e) Vice President - Operations: Greg Toll

f) Vice President - Promotions/Public Relations: Ron McQuarrie

g) Vice President - Development: Terry Mosdell

h) Director at Large: David Jenkins

*It was moved by Terry Foulds, seconded by Bev Hoffman to accept all reports as circulated.*

**CARRIED.**

**6. Directorate/Technical Support Group Reports.**

a) **Senior Directorate** (Harold Corbett) - Harold Corbett was elected as Chair for a two year term. Sohen thanked Christine Pollock for her time and dedication to the Senior Directorate.

b) **Minor Directorate** (Angie Schwan) - Tracy Marriott was re-elected to a two year term as Secretary and Angie Schwas was re-elected to a two year term as Chair of the Minor Directorate.

c) **Field Directorate** (Deb Stocks) - as circulated in the 2012 Annual Report. Their Special Session was held April 12, 2012. Elections were held and the following positions were filled: Chair, Deb Stocks for a two year term, Vice Chair Women's, Ceayon Johnston for a two year term, Secretary, Barb Calve for a two year term.

d) **BC Lacrosse Coaches Association** (Mike Marshall) - as circulated in the 2012 Annual Report. Their Special Session was held September 8, 2012. Elections were held and following positions were filled: Chair: Mike Marshall, Vice Chair Senior, Dennis Quigley, Vice Chair Minor, Rob Arden, Vice Chair Men's Field, Tyson Leies, Secretary, Dan Wray.

e) **BC Lacrosse Officials Associations** - (Sean Lehman on Doug Wright's behalf) - as circulated in the 2012 Annual Report. Their Special Session was held September 8, 2012. Elections were held and the following positions were filled: Vice Chair Minor, Kyle Shanks for a two year term, Vice Chair Senior, Joe Wong for a two year term, Vice Chair Field, Lee Brien for a two year term, Secretary, Andrew Corbould for a one year term.

## 7. Credentials Report (Myrna Cable)

There were 356 possible votes and there were 218 voting delegates attending this AGM. The breakdown is as follows:

Executive	7	out of a possible	8
Coaches	5	out of a possible	14
Officials	7	out of a possible	21
Seniors	69	out of a possible	116
Minors	95	out of a possible	123
Volunteer Tech	1	out of a possible	6
Field	34	out of a possible	68
<b>Total</b>	<b>218</b>	<b>out of a possible</b>	<b>356</b>

## 8. Proposed Amendments

### BCLA Constitution and By-Laws

Proposed by Pete Frey, BCLA Minor Directorate Zone 4 Representative

#### **Add 17. House League to BY-LAW NUMBER 1: DEFINITIONS that would read:**

17. *House League- A minimum of two or more teams that play games in a league within their own Association.*

### **WITHDRAWN**

### BCLA General Operating Policy

It was moved by Greg Toll, seconded by Dave Wilkie to add new Regulation 5.02 (ix) and (x) to REGULATION 5: CROSS-BORDER LEAGUE PLAY, 5.02 that would read:

- 5.02 (ix) *Teams or Officials (managers, referees/umpires, etc.) traveling outside Canada must inform the BCLA at least 14 days prior to their travel that they are doing so. The BCLA must confirm that all coaches and officials are certified to current standards, that players are registered with the BCLA in the current playing season and that the President of the association submitting the permit has approved this travel. Further, the respective Directorates must approve the travel prior to the BCLA staff signing off on the permit.*
- (x) *No teams traveling within or outside of Canada may refer to themselves as "Team Canada" or as "Team BC" as those names are the sole property of the CLA (Team Canada) and the BCLA (Team BC). CARRIED*

It was moved by Angie Schwan, seconded by Dan Wray to amend REGULATION 5: CROSS-BORDER LEAGUE PLAY, to read:

*All Cross-Border league play must be applied for on an annual basis, prior to February 1 of the playing year.*

- (i) British Columbia teams playing in a league based outside the province of BC must be properly registered with the BCLA and an out of province or out of country travel

permit must be filed with the BCLA office before league play starts. The team must have permission from their local governing authority in order to participate in the out of province league and must inform the appropriate directorate of their intent to play in an out of province league based league before league play commences.

- (iii) Out of province teams playing in a British Columbia based league must have proof of extended health insurance and proof of liability insurance before playing in BC. The players must be properly registered with their teams and the team must have permission of their local governing authority to participate in the BC based league as well as permission of the local BC authority. The local BC authority must inform the appropriate directorate of the out of province team's participation before league play commences. **CARRIED**

**It was moved by Myrna Cable, seconded by Christine Pollock to add new Regulation (iii) (a) Bullying and (b) Cyber-Bullying to REGULATION 13: HARASSMENT, 13.03.2 that would read:**

- (iii) (a) **Bullying**: Bullying involves a person expressing their power through the humiliation of another person. Bullying occurs between people at any age and is not addressed under human rights legislation. It is inappropriate behaviours that are typically cruel, demeaning and hostile toward the bullying targets (most commonly occurs between children under the age of twelve but may also constitute behaviours between youth or between adults. Bullying is similar to harassment but the behaviours are not addressed under human rights laws. Bullies are typically cruel, demeaning and hostile towards the targets of their bullying.). The actual issue of bullying is not addressed by the law, except when the behaviour does become a criminal issue (i.e., extortion, physical assault, etc. ). Bullying can be broken down into four types:
- Physical (hit or kick victims; take/damage personal property)
  - Verbal (name calling; insults; constant teasing)
  - Relational (try to cut off victims from social connection by convincing peers to exclude or reject a certain person)
  - Cyber-Bullying

The following is a non exhaustive list of tactics used by bullies to control their targets:

1. Unwarranted yelling and screaming directed at the target
2. Continually criticizing the target's abilities
3. Blaming the target of the bullying for mistakes
4. Making unreasonable demands related to performance
5. Repeated insults or put downs of the target
6. Repeated threats to remove or restrict opportunities or privileges
7. Denying or discounting the targets accomplishment
8. Threats of and actual physical violence

(b) **Cyber-Bullying**: Cyber-Bullying is the use of communication devices and electronic information to include but not limited to, e-mail messages, text messaging, instant messaging, cell phone communications, internet chat rooms, internet blogs, internet postings, video recording and defamatory websites, that:

1. Deliberately threatens, harasses, intimidates an individual or group of individuals; or
2. Places an individual in reasonable fear of harm to that individual or damage to the individual's property; or
3. Has the effect of substantially interfering with a person's work or sport performance or of creating an intimidating, hostile or offensive work or sport environment.

**Re-number the remainder of 13.03.2. CARRIED**

**It was moved by Myrna Cable, seconded by Dave Wilkie to add (c) and re-number (c) to (i)**

**to REGULATION 13.03.2 (iii) Retaliation that would read:**

- (iii) **Retaliation:** Acts of Retaliation: Types of behaviour that may constitute Harassment  
Include, but are not limited to:
- (a) written or verbal abuse or threats;
  - (b) physical assault
  - (c) *using any instrument in an aggressive and/or threatening manner (i.e., as a weapon)*
  - (d) unwelcome remarks, jokes, innuendoes, or taunting about a person's body, sexual orientation, attire, age, marital status, ethnic or racial origin, or religion;
  - (e) displaying of racist or other offensive or derogatory material, racial, ethnic or religious graffiti;
  - (f) practical jokes, hazing or initiation rites which cause awkwardness or embarrassment, endangering a person's safety or negatively affecting performance;
  - (g) obscene gestures;
  - (h) intimidation;
  - (i) behaviour which undermines self-respect or adversely affects performance or working conditions;
  - (j) false accusations of Harassment motivated by malice or mischief, and meant to cause other harm. **CARRIED**

**It was moved by Angie Schwan, seconded by Dan Wray to amend REGULATION 18: CRIMINAL RECORD CHECK, 18.01 to read:**

- 18.01 *All adults who work (coach, officiate, manage, train, etc.) with children* 18 years of age or younger must submit to a criminal record check.

**It was moved by Angie Schwan, seconded by Tom Kellett to amend the motion to read:**

- 18.01 *All lacrosse bench personnel, officiate, manage, train) with children* 18 years of age or younger must submit to a criminal record check.

**AMENDED MOTION: CARRIED**

**MOTION: CARRIED**

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**It was moved by Angie Schwan, seconded by Joe Wong to amend REGULATION 18: CRIMINAL RECORD CHECK, 18.05 to read:**

- 18.05 It is the responsibility of the minor box associations, youth field associations, senior box teams, men's field teams and women's' field teams to ensure that the appropriate *coaches* have a current criminal record check on file. The CCR's are to be returned to a designated volunteer screening officer of the local association/team, who will confirm that the appropriate coaches have a current CCR. If there is a problem the CCR can be forwarded to the BCLA Volunteer Screening Officer for a resolution. The CCR box on the coaching form 100 must be filled in by the home association/team before submitting the form to the BCLA Office.

**Amend REGULATION 18: CRIMINAL RECORD CHECK, 18.05 that would read:**

- 18.05 It is the responsibility of the minor box associations, youth field associations, senior box teams, men's field teams and women's' field teams to ensure that the appropriate *adults* have a current criminal record check on file. The CCR's are to be returned to a designated volunteer screening officer of the local association/team, who will confirm that the appropriate *adults (per 18.01)* have a current CCR. If there is a problem the CCR can be forwarded to the BCLA Volunteer Screening Officer for a resolution. The CCR box on the coaching form 100 must be filled in by the home association/team before submitting the form to the BCLA Office.  
**CARRIED**

**It was moved by Tony Cable, seconded by Bill Dawes to add new REGULATION 21: SOCIAL MEDIA and APPENDIX F: BCLA SOCIAL MEDIA GUIDELINES that would read:**

**REGULATION 21: SOCIAL MEDIA**

- 21.01 The BCLA recognizes the vital importance of participating in online conversations and are committed to ensuring that we participate in online social media in an appropriate, positive, respectful manner.
- 21.02 **APPENDIX F: BC Lacrosse Association Social Media Guidelines** has been developed to help empower members to participate in this connected world and represent our Association by sharing the vision and mission of our organization and the story of our historic game. The BCLA encourages all our Association/Club Members, Teams, Players, Coaches, Trainers, other Team Personnel, Officials, volunteers, parents and/or guardians of BCLA players to explore and engage in social media communities at a level at which they feel comfortable. Approach online worlds in the same way one does the physical one -- by using sound judgment and common sense, by adhering to the BCLA's values, and by ensuring that all of the BCLA's Policies and Procedures are not breached. Social media enables people and organizations to share opinions, insights and experiences on the web using tools to connect, interact and maintain and develop relationships. Social media is about connecting and engaging with members, fans, followers and supporters.
- 21.03 The BCLA expects that all members are aware of and respect APPENDIX F: BCLA Social Media Guidelines.
- 21.04 If anyone is found to be in violation of the guidelines to the extent that it is damaging to the BCLA, it will be handled using the provisions of REGULATION 1: CODE OF CONDUCT. Non-compliance with this policy may be considered as misconduct, harassment, discrimination, or in certain circumstances contravention of the law. Those who fail to comply

**APPENDIX F: BC Lacrosse Association Social Media Guidelines**

**Overview.** The BC Lacrosse Association (BCLA) has begun to use social media networking in a way to increase the reach of BCLA news and information to all interested parties, which include but is not limited to: members, fans, sport enthusiasts, and supporters. The social media outlets that may be used by the BCLA include the website, on-line community of practice, Twitter and Facebook.

These guidelines have been developed to sit under the framework for the BC Lacrosse Association By-Laws and/or Regulations, as well as be a complement to any additional policies and codes of conduct implemented by the BCLA.

We recognize the vital importance of participating in online conversations and are committed to ensuring that we participate in online social media the right way. The Social Media Guidelines have been developed to help empower you to participate in this connected world and represent our Association by sharing the vision and mission of our organization and the story of our historic game. The vision that serves as the basis to all our initiatives is guided by certain shared values that we live by as an organization and as individuals:

**Sportsmanship   Passion   Integrity   Respect   Innovation   Trust**

The BCLA encourages all Association/Club members, Teams, Players, Coaches, Trainers, other Team Personnel, Officials, volunteers, parents and/or guardians of BCLA players to explore and engage in social media communities at a level at which they feel comfortable. **Have fun, but be smart.** The best advice is to approach online worlds in the same way we do the physical one -- by using **sound judgment** and **common sense**, by adhering to the Association's values, and by ensuring that all the Association's Policies and Procedures are not breached.

Social media enables people and organizations to share opinions, insights and experiences on the web using tools to connect, interact and maintain and develop relationships. Social media is about connecting and engaging with members, fans, followers and supporters.

All forms of social media that the BCLA utilizes are used to engage our members and beyond. Creating awareness, generating interest, and increasing the visibility of the BCLA should absolutely be the primary objectives when using these accounts. Social media is an opportunity for an organization to connect and network with its fans and followers.

**Compliance.** Non-compliance with these guidelines may be considered as misconduct, harassment, discrimination, or in certain circumstances contravention of the law.

Those who fail to comply with these guidelines may be disciplined under the BCLA By-laws and/or Regulations.

**Definitions.** Social Media is defined as “content created by people using highly accessible and scalable publishing technologies. Social media is distinct from traditional media, such as newspapers, television, and film. Social media comprises relatively inexpensive and accessible tools that enable anyone (even private individuals) to publish or access information”. (Source: Wikipedia)

**Social Media may include (but is not limited to):**

- Social networking sites (ex. Facebook, MySpace, LinkedIn, Bebo, Yammer)
- Video and photo sharing websites (ex. Flickr, YouTube)
- Blogs, including corporate and personal blogs
- Blogs hosted by media outlets (ex. comments posted to news stories)
- Micro-blogging (ex. Twitter)
- Wikis and online collaborations (ex. Wikipedia)
- Forums, discussion boards and groups (ex. Google Group, Communities of Practice, etc.)
- Video or podcasting
- Online multiplayer gaming platforms (ex. World of Warcraft, Second Life)
- Instant messaging (including text messaging)
- Geo-spatial tagging (ex. Foursquare, Facebook Places)

### **BCLA General Guidelines.**

**Transparency** in every social media engagement. The BCLA does not condone manipulating the social media flow by creating "fake" destinations and posts designed to mislead followers and control a conversation. Every Website, "fan page", or other online destination that is ultimately managed by the Association must make that fact known.

**Respect** of copyrights, trademarks, rights of publicity, and other third-party rights in the online social media space, including with regard to user-generated content (UGC). How exactly you do this may depend on your particular situation, so work with the Association's communications contact to make informed, appropriate decisions. When in doubt, please contact [info@bclacrosse.com](mailto:info@bclacrosse.com)

**Utilization** of best practices, listening to the online community, and compliance with applicable regulations to ensure that this Social Media Guidelines remains current and reflect the most up-to-date and appropriate standards of behaviour.

**Guidance for navigating legal issues.** The following is offered as general guidance to assist you in complying with the obligations set out in these guidelines. When in doubt, seek further guidance from the BCLA's Operating Policy Manual.

**Privacy, confidentiality and information security.** You should **not** publish or report on conversations or information that is deemed confidential or classified or deals with matters that are internal in nature. The BCLA's *Privacy Policy* applies.

**Copyright.** You should respect copyright laws and fair use of copyrighted material and attribute work to the original author/source wherever possible.

**Harassment and Bullying.** The BCLA's *Harassment Policy* applies online and in the physical workplace. Bullying and harassment includes any bullying or harassing comments a person makes online, even on their own private social networks or in non-lacrosse related settings.

Abusive, harassing, threatening or defaming postings are in breach of the BCLA's *Harassment Policy* in the *BCLA General Operating Policy*, and may result in disciplinary action being taken.

All participants of the game are expected to treat each other with respect and dignity and must ensure their behaviour does not constitute bullying and/or harassment.

**Defamation.** You should refrain from publishing material that may cause injury to another person, organization, association or company's reputation, and should seek further guidance if publication of such material is thought to be necessary.

**Offensive or obscene material.** Material may be offensive or obscene and may infringe relevant online classification laws if it pornographic, sexually suggestive, harassing, hateful, racist, sexist, abusive or discriminatory.

**Social Media Activities.** The BCLA respects the rights of its participants of the game and its authorized contractors to use blogs and other social media tools not only as a form of self-expression, but also as a means to further the BCLA's awareness. It is important that all participants of the game are aware of the implications of engaging in forms of social media and online conversations that reference the BCLA and/or the representative's relationship with the BCLA and its brand, and that they recognize when the BCLA might be held responsible for their behaviour.

## Personal Use

**Our Expectations for Personal Behaviour in Social Media.** There's a big difference in speaking "on behalf of the Association" and speaking "about" the Association. This set of **5 principles** refers to those **personal or unofficial online activities** where you might refer to the BC Lacrosse Association, Canadian Lacrosse Association or any associated activities (Local, Provincial, National Championships, International events, AGMs, etc.)

- 1. Adhere to all applicable policies.** All participants of the game are subject to the Association's Code of Conduct in every public setting. In addition, in certain circumstances, other policies, including the Confidentiality Agreement or National Teams Policies and Guidelines, govern participants of the game's behaviour with respect to the disclosure of information; these policies are applicable to your personal activities online.
- 2. You are responsible for your actions.** Anything you post that can potentially tarnish the Association's image will ultimately be your responsibility. We do encourage you to participate in the online social media space, but urge you to do so properly, exercising sound judgment and common sense. Please make sure to include the following disclaimer to each profile or platform you use where you can be identified as related to the Association: "The views expressed on this website/blog are the views of the author alone and do not reflect the views of the BC Lacrosse Association".
- 3. Be a "scout" for compliments and criticism.** Even if you are not an official online spokesperson for the Association, you are one of our most vital assets for monitoring the social media landscape. If you come across positive or negative remarks about the Association or its brands online that you believe are important, consider sharing them by forwarding them to [info@bclacrosse.com](mailto:info@bclacrosse.com).
- 4. Let the subject matter experts respond to negative posts.** You may come across negative or disparaging posts about the Association or its brands, or see third parties trying to spark negative conversations. Unless you are an authorized online spokesperson, avoid the temptation to react yourself. Pass the post(s) along to the BCLA staff who are trained to address such comments, at [info@bclacrosse.com](mailto:info@bclacrosse.com).
- 5. Be conscious when mixing your business and personal lives.** Online, your personal and business personas are likely to intersect. The Association respects the free speech rights of all of its participants of the game, but you must remember that anyone has access to the online content you post. Keep this in mind when publishing information online that can be seen by more than friends and family, and know that information originally intended just for friends and family can be forwarded on.

**REMEMBER:** Do not represent yourself as an Official Spokesperson of the Association (unless authorized to do so - see "Professional Use of Social Media) in any social media forum and never disclose non-public information of the Association (including confidential information). Be aware that taking public positions online that are counter to the Association's interests may be harmful and could be considered a breach of compliance.

## Specific Applications and Situations

1. **Timing.** Some situations require that participants of the game in official functions for the Association refrain from uploading content or participating to social media. These situations include (but are not limited to):
  - a. Inside a competition stadium during the competition period (ex. FIL World Cup competition or Minto Cup)
  - b. During a non-public event or meeting organized by the Association (ex. the Annual General Meeting)
  - c. Before, during or after a meeting where non-public information is discussed (ex. Local competitions committee planning meeting)
  - d. Before, during or after a game or training session when strategic, tactical or medical information is discussed. We ask that you please refer to the team's coaching or medical staff before making any comments pertaining to these.
2. **Use of official marks.** We recognize that Team BC players and staff members may see value in using pictures or videos where we see them in official kits. The intent is not to forbid this usage, but simply to remind you that using such photos, for example as your profile picture, automatically link you to the Association and we therefore ask that you stay conscious of the comments and contents you post. The use of any other official marks should follow copyrights and trademarks regulations.
3. **Links.** In order to facilitate access to relevant information regarding the Association, all groups of participants of the game are encouraged to link their blogs and other social media interactions, when in accordance to the above guidelines, to the [www.bclacrosse.com](http://www.bclacrosse.com) website and its services.

## **Professional Use Of Social Media**

### ***Our Expectations for Professional Behaviour in Social Media***

#### **Becoming Authorized To Use, Post And Comment**

- Before using the Association's social media accounts you must be a representative of the organization.
- You may not use, post or comment as a representative of the organization unless you are **authorized** to do so.

#### **Rules Of Engagement**

Once authorized to use, post and comment as an organization's representative, you must:

- disclose you are an volunteer/employee/contractor of the organization, and use only the Association's designated social media accounts
- disclose and comment only on information classified as public domain information
- ensure that all content published is accurate and not misleading
- ensure you are not the first to make an announcement (unless specifically given permission to do so)
- comment only on your area of expertise and authority
- ensure comments are respectful of the community in which you are interacting online
- adhere to the Terms of Use of the relevant social media platform/website, as well as copyright, privacy, defamation, contempt of court, discrimination, harassment and other applicable laws, and the association's Privacy Policy.
- if applicable, remove material that is offensive, obscene, defamatory, threatening, harassing, bullying, discriminatory, hateful, racist, sexist, infringes copyright, constitutes a contempt of court, breaches a Court suppression order, or is otherwise unlawful

If you are authorized to comment as an organization's representative, you must not:

- post or respond to material that is offensive, obscene, defamatory, threatening, harassing, bullying, discriminatory, hateful, racist, sexist, infringes copyright, constitutes a contempt of court, breaches a Court suppression order, or is otherwise unlawful
- use or disclose any confidential or secure information
- make any comment or post any material that might otherwise cause damage to the BCLA's reputation or bring it into disrepute.

***Re-number Regulation 21: Privacy Policy and Regulation 22: Amendments. CARRIED***

**It was moved by Angie Schwan, seconded by Dan Mason to add new REGULATION 22: CONFLICT OF INTEREST that would read:**

**REGULATION 22: CONFLICT OF INTEREST**

1. **Policy Statement.** The BC Lacrosse Association (BCLA) is committed to the values of ethical conduct, integrity and honesty. Good governance requires an avoidance of conflict of interest, and the regulation of conflict of interest is necessary to promote good governance practices.
2. **Purpose.** The purpose of this policy is to describe how individuals involved in the BCLA shall conduct themselves in matters relating to real or perceived conflicts of interest, and to clarify how the BCLA will make decisions in situations where conflicts of interest may exist.
3. **Definition of a Conflict of Interest.** A conflict of interest is a situation where an individual, or the organization he or she represents or has an interest in, has a real, potential or perceived, direct or indirect competing interest with the BCLA's activities. This competing interest may result in the individual, or entities in which they have an interest, being in a position to benefit from the situation or in the BCLA not being able to achieve a result which would be in the best interest of the BCLA.
4. Conflicts of interest include both pecuniary and non-pecuniary interests. A pecuniary interest is an interest that an individual may have in a matter because of the reasonable likelihood or expectation of financial gain or loss for that individual, or another person with whom that individual is associated. A non-pecuniary interest may include family relationships, friendships, volunteer positions in associations or other interests that do not involve the potential for financial gain or loss.
5. **Application.** This policy applies to directors, officers, committee members, program volunteers and other volunteers who are involved in decision-making or decision-influencing roles within the BCLA (hereafter referred to as "Representatives" of the BCLA).
6. **Obligations.** In addition to fulfilling all requirements of the *BC Societies Act*, the BCLA and its Representatives will also fulfil the additional requirements of this policy. Representatives of the BCLA shall not:
  - a) Engage in any business or transaction, or have a financial or other personal interest that is incompatible with their official duties with the BCLA, unless such business, transaction or other interest is properly disclosed in accordance with this policy;
  - b) Knowingly place themselves in a position where they are under obligation to any person who might benefit from special consideration, or who might seek preferential treatment;
  - c) In the performance of their official duties, give preferential treatment to family members, friends or colleagues, or to organizations in which their family members, friends or colleagues have an interest, financial or otherwise;
  - d) Derive personal benefit from information that they have acquired during the course of fulfilling their official duties with the BCLA, where such information is confidential or is not generally available to the public.
  - e) Engage in any outside work, activity or business or professional undertaking that conflicts or appears to conflict with their official duties as a representative of the BCLA, or in which they have an advantage or appear to have an advantage on the basis of their association with the BCLA;
  - f) Place themselves in positions where they could, by virtue of being a Representative of the BCLA, influence decisions or contracts from which they could derive any direct or indirect benefit or interest; or
  - g) Accept any gift or favour that could be construed as being given in anticipation of, or in recognition for, any special consideration granted by virtue of being a Representative of the BCLA.
7. **Disclosure of Conflict of Interest.**
  - a) On an annual basis, all executive members of the BCLA who are involved in decision-

making or decision-influencing roles will complete a written statement disclosing any real or perceived conflicts that they might have.

- b) At any time that a Representative of the BCLA becomes aware that there may exist a real or perceived conflict of interest, they shall immediately disclose this conflict to the VP Administration or Executive Director of the BCLA, as appropriate.
- c) Any person who is of the view that a Representative of the BCLA may be in a position of conflict of interest may report this matter to the VP Administration or Executive Director for the BCLA, as appropriate.

**8. Resolving Conflicts in Decision-Making.** Questions about decisions or transactions that may involve a real or perceived conflict of interest that have been reported or disclosed by a Representative of the BCLA shall be considered and decided upon by the Directorate, Committee or Board of the BCLA to which the question relates, or, if not related directly to the Board or a Committee, by the Executive, provided that:

- a) The nature and extent of the Representative's interest has been fully disclosed to the body that is considering or making the decision and this disclosure is recorded in the minutes of that body's meetings;
- b) The Representative does not participate in discussion on the matter giving rise to the conflict of interest, unless the body considering the matter votes to allow such participation;
- c) The Representative abstains from voting on the proposed decision or transaction;
- d) The Representative is not included in the determination of quorum for the proposed decision or transaction; and
- e) The decision or transaction is in the best interests of the BCLA.

**9. Enforcement.** Failure by a Representative to adhere to this policy may be referred to the BCLA Discipline Committee. **CARRIED**

**It was moved by Kyle Shanks, seconded by Joe Wong to amend APPENDIX B: 2011-12 FEE SCHEDULE, page 2, PAYMENTS TO REFEREES, Minor Box Officials Payment/Game to read:**

**Minor Box Officials Payment/Game**

<i>Shot Clock Officials (all ages, male/female)</i>	<i>\$15</i>
Mini-Tyke/Tyke	<i>\$20</i>
Novice (Minor/Female)	<i>\$25</i>
PeeWee (Minor/Female)	<i>\$30</i>
Bantam (Minor/Female)	<i>\$35</i>
Midget (Minor/Female)	<i>\$40</i>
Juvenile (Minor)/Junior/Senior (Female)	<i>\$45</i>

**CARRIED**

**It was moved by Lee Brien, seconded by Gord McIntosh to amend APPENDIX B: 2012-13 FEE SCHEDULE, page 2, BC OFFICIALS ASSOCIATION FEES, Box Clinics and Field Clinics to read:**

<b>Box Clinics</b>	Entry Level 1	\$30.00
	Level 1	\$45.00
	Level 2	\$60.00
	Level 3	\$120.00
<b>Field Clinics</b>	First Year - <i>Level 1</i>	\$30.00
	Level 1	\$45.00
	<i>Level 2</i>	<i>\$60.00</i>
	Level 3-5	<i>\$75.00</i>

**CARRIED**

**It was moved by Lee Brien, seconded by Sean Lehman to amend APPENDIX B: 2012-13 FEE SCHEDULE, page 2, PAYMENTS TO REFEREES, Youth/Senior Field Officials Payment/Game to read:**

**Youth/Senior Field Officials Payment/Game**

Mini-Tyke (U6)	\$20
Tyke (U8)	\$20
Novice (U10)	\$25
PeeWee (U12)	\$30
Bantam (U14)	\$35
Midget (U16)	\$40
Junior Men's (U19)	\$45 for 2013-14 season; \$50 for 2014-15 season
Senior Men's	\$50 for 2013-14 season; \$60 for 2014-15 season

***Please Note: Changes to Field Officials Clinic and Payment/Game would not go into effect until September 2013.***

**CARRIED**

**9. Election of Officers**

- 1. President:** Sohen Gill by acclamation ( The Secretary cast one ballot)
- 2. Vice President Development:** Terry Mosdell by acclamation (The Secretary cast one ballot)
- 3. Vice President Administration and Planning:** Don Scott by acclamation (The Secretary cast one ballot)
- 4. Director at Large:** David Jenkins by acclamation (The Secretary cast one ballot)

**It was moved by Ernie Meyer, seconded by Bev Hoffman to destroy the ballots.**

**CARRIED**

**10. New Business:**

- AJ Jomha, VP of Domestic Competition responded to question regarding the changes to lacrosse nets. Updates were as follows:
  - Warrior is no longer manufacturing nets
  - Changes to net specifications will be enforced this season, otherwise associations will be in violation of CLA rules and risk insurance issues.
  - There will be no drop down nets in Mini Tyke
  - Associations are responsible for the nets if municipality refuses to purchase them.
  - If more time is needed to purchase/receive the nets, send concerns to Sohen via e-mails.
- Rochelle thanked everyone for attending the AGM and advised delegates that the year in review DVD would be available in the hotel lobby Sunday morning. There will also be coffee, juice and pastries available in the lobby on Sunday morning.

**10. Adjournment. It was moved by Rob Arden to adjourn the meeting. The meeting adjourned at 3:22 PM.**